

**LITCHFIELD BOARD OF EDUCATION**  
**REGULAR MEETING**  
**SEPTEMBER 6, 2017**

A regular meeting of the Litchfield Board of Education was held on Wednesday, September 16, 2017, at 7:00 p.m. in the Center School gym.

Present were: Mr. Simone, Chair; Ms. Fabbri; Ms. Stone; Mr. Bongiorno; Mr. Clock; Mr. Falcetti; Mr. Pavlick and Mr. Shuhi.

Absent was: Ms. Carr.

Also present were: Superintendent Turner; Mr. Fiorillo; Ms. Haggard; Ms. Della Volpe; Ms. Kubisek; Mr. Ammary; Dr. Pascento and members of the public.

**Approval of Minutes**

MOTION made by Mr. Falcetti and seconded by Mr. Bongiorno: to approve the minutes of the regular meeting of August 16, 2017 as submitted.

MOTION carried. All votes were in the affirmative. Mr. Clock abstained.

**Payment of Invoices**

MOTION made by Ms. Fabbri and seconded by Mr. Falcetti: approve the payment of FY 2017-18 invoices on Accounts Payable warrant # 2018-03 dated 8/31/2017 in the amount of \$306,553.11; warrant #2018-04 dated 9/7/2017 in the amount of \$17,441.34; and invoices for Food Service warrant dated 8/25/2017 in the amount of \$2,358.50.

MOTION carried. All votes were in the affirmative. Mr. Simone abstained.

Mr. Simone thanked the administrators and the custodians for a job well done over the summer and for the successful opening of the schools.

**Public Comment and Correspondence Communications**

- a. STPC –none.  
PTO – none.
- b. LHS Student Council – none.
- c. Litchfield Prevention Council – none.
- d. Litchfield Education Foundation – Ms. Reidy reported: partnership with administrators; grants awarded \$10,800; tuition paid; funding opportunities for programs; programs at LCS and LIS; help from administrators; October events; input from Stop and Shop; high school participants; gold star award for female student; input from OWL; theater programs at

LIS in November; participation of 30 students; use of auditorium; National Spelling Bee sponsorship; two levels; held in March and final in June; dodge ball tournament; big event in April; new member of the Board introduced; and thanks to administrators for giving time this summer.

- e. Other public comment –
  - Mr. Morosani commented on the findings from student survey and results to community.
- f. Correspondence-
  - Thank you note from Ms. Haggard for flower arrangement from the Board.
  - Thank you note from Superintendent Turner for flowers sent from the Board.
- g. Administrators' Report
  - Mr. Ammary reported: 16 new students to LCS; 296 total; Curriculum Night next Tuesday the 12<sup>th</sup>; successful opening with staff and teachers; looking forward to another successful year at LCS; and continuing work started last year.
  - Ms. Haggard reported: thanks to all for successful opening of school; 4 new staff hired; changed name to Department of Pupil Services; recognize all levels of support staff included in student success; and working with staff as needed.
  - Mr. Fiorillo reported: meeting with Finance Committee; concerns with renewable energy; status maintenance projects; and moving forward with past projects.
  - Ms. Della Volpe reported: great opening; proud of team who worked on completing summer cleanup; chamber chorus updates; men's chorus update; class meetings held; open house Oct. 2<sup>nd</sup>; STPC meeting on Monday; meeting with all school Student Council; possible participants to attend Board meeting; and first night games on the 15 and 16.
  - Ms. Kubisek reported: successful opening of LMS; orientation last Monday; 8<sup>th</sup> grade teachers helped with 7<sup>th</sup> grade transitions; booster club meeting on the 18<sup>th</sup>; and Curriculum Night next Thursday.
  - Dr. Pascento reported: excellent opening; update on PD held before students started; getting programs off the ground; Scavenger Hunt held on August 22<sup>nd</sup>; introductory meetings held with students, parents and staff; welcome 3 new staff; Curriculum Night to be held; bring back cardboard challenge; and first successful fire drill held already.

### **Superintendent's Report**

Superintendent Turner reported: handout distributed; PD focus; PreK-12 alignment of instruction; share opportunities; survey results; share results; focus on student needs; social emotional concerns; growth with students; Prevention Council Committee meeting and input; first school day activities with administrators; coordinators K-12; and update on leadership academy.

### **Old Business**

- a. Out of State Field Trip – Great East Festival, Agawam, MA – 05-11-2018

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MOTION made by Ms. Fabbri and seconded by Ms. Stone: to approve the out of state field trip to Great East Festival, Agawam, MA on 5/11/2018.

Board members discussed: cost issues; grades included; reasons for attending; and more information needed.

MOTION carried. All votes were in the affirmative. Mr. Shuhi abstained.

### **New Business**

MOTION made by Mr. Bongiorno and seconded by Ms. Fabbri: to add to the agenda a discussion of establishing tuition fees.

MOTION carried. All votes were in the affirmative. There were no abstentions.

MOTION made by Mr. Bongiorno and seconded by Ms. Fabbri: to approve the tuition payments at \$11,589 for grades 7-12 and \$9,665 for grades K-6.

MOTION carried. All votes were in the affirmative. There were no abstentions.

### **Committee Reports**

Curriculum, Programs and Personnel - Ms. Fabbri reported that the committee will meet next week.

Facilities and Technology - Mr. Bongiorno reported that the committee did not meet but did do a successful walkthrough before the buildings opened for this school year.

Finance - Mr. Shuhi, Mr. Bongiorno and Mr. Fiorillo reported that the committee met and discussed the monthly report on all accounts; yearend balance; invoices outstanding from town; reimbursement; and extended maintenance accounts.

### **Policy Review**

#### a. Second Reading

##### i. Policy # 1212 School Volunteers

MOTION made by Mr. Bongiorno and seconded by Mr. Falcetti: to approve Policy # 1212 School Volunteers as presented.

MOTION carried. All votes were in the affirmative. There were no abstentions.

ii. Policy # 4112.5/4212.5 Security Check/Fingerprinting

MOTION made by Mr. Falcetti and seconded by Ms. Fabbri: to approve Policy # 4112.5/4212.5 Security Check/Fingerprinting as presented.

MOTION carried. All votes were in the affirmative. There were no abstentions.

iii. Policy # 4112.51/4212.51 Reference Checks

MOTION made by Mr. Falcetti and seconded by Mr. Pavlick: to approve Policy # 4112.51/4212.51 Reference Checks.

MOTION carried. All votes were in the affirmative. There were no abstentions.

iv. Policy # 4112.52/4212.52 Criminal History Record Information (CHRI)

MOTION made by Mr. Shuhi and seconded by Ms. Fabbri: to approve Policy # 4112.52/4212.52 Criminal History Record Information (CHRI) as presented.

MOTION carried. All votes were in the affirmative. There were no abstentions.

v. Policy # 6153 Field Trips

MOTION made by Mr. Falcetti and seconded by Mr. Bongiorno: to approve Policy # 6153 Field Trips as presented.

MOTION carried. All votes were in the affirmative. There were no abstentions.

MOTION made by Mr. Shuhi and seconded by Ms. Fabbri: to move to Executive Session at 7:35 p.m. to discuss Personnel and Pending Claims and Litigation.

MOTION carried. All votes were in the affirmative. There were no abstentions.

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**Executive Session**

Present were: Mr. Simone, Chair; Ms. Fabbri; Ms. Stone; Mr. Bongiorno; Mr. Clock; Mr. Falcetti; Mr. Pavlick and Mr. Shuhi.

Superintendent Turner, Ms. Haggard, Ms. Della Volpe, and Ms. Kubisek were invited to attend.

Returned to public session at 8:17 p.m.

MOTION made by Ms. Stone and seconded by Mr. Falcetti: to hire Kathryn Zagrodnik as a Special Education Teacher at L.H.S.

MOTION carried. All votes were in the affirmative. There were no abstentions.

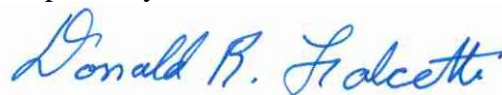
MOTION made by Ms. Stone and seconded by Mr. Falcetti: to hire Laura Donorfio as a Spanish Teacher at L.M.S.

MOTION carried. All votes were in the affirmative. There were no abstentions.

MOTION made by Mr. Falcetti and seconded by Ms. Fabbri: to adjourn the meeting at 8:19 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully submitted,



Donald Falcetti, Secretary  
Joanne Bertrand, Recording Secretary